



Premium Incorporated
Career History Form
For all open positions

PREMIUM INC. (the “Company”) is an equal opportunity employer. Our employment policies are intended to assure equal treatment to all individuals in employment, pay and all other terms and conditions of employment without regard to race, religion, color, national origin, ancestry, sex, age, veteran status, marital status, citizenship, sexual orientation, domestic or sexual violence victim status, arrest and court record (except as permitted by Section 378-2.5, Hawaii Revised Statutes), credit history, gender identity or expression, disabilities and any other characteristics protected by federal or state law.

APPLICANT PERSONAL INFORMATION

PERSONAL INFORMATION

Full Name :
Home Address :

Phone :
Email :
Referred By :

CAREER OBJECTIVE

Position Applied For :
Available Date :
Expected Compensation \$

EDUCATION

High School

High School :
Address :
Did you earn a high school diploma or GED? :
Final GPA :
GPA Scale :

Extracurricular Activities:

Part-Time and Summer Work:

UNDERGRADUATE STUDIES

Attended College?
College/University Name :
City/State :
Dates Attended :
Degree Earned?
Subject/Major :
GPA :
GPA Scale :

Extracurricular Activities, Honors and Awards:

Part-time Jobs, Summer Work and Internships:

EMPLOYMENT HISTORY

EMPLOYER & POSITION

Company Name
Title/Position
Start/End Dates :
Type of Business :
Company Location :

Number of Direct Reports :
Total Staff Reporting to You :

COMPENSATION (optional)

Starting Salary : \$
Starting Annual Compensation : \$
Salary Final : \$
Ending Annual Compensation : \$
Full Time/Part Time and Hours/Week :

MANAGER & PERFORMANCE INFORMATION

Manager Name :
Manager Title :
Candidate's Best Guess as to Manager Rating
of Overall Performance :

GENERAL INFORMATION

Reason for Leaving:

May we contact this employer?

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Candidate's Best Guess as to Manager Rating
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ADDITIONAL QUALIFICATIONS

THIS SECTION MAY EXCLUDE GROUPS THAT INDICATE RACE, COLOR, RELIGION, NATIONAL ORIGIN, DISABILITY OR OTHER PROTECTED STATUS.

Professional or Job-relevant Certifications and Memberships:

Publications, Patents and Inventions:

Additional Honors or Awards:

Others (language skills, Training, ability etc):

SELF-APPRAISAL

Please rate yourself on a scale of Excellent - Good - Want to improve. Please feel free to add comments.

Judgment / Decision Making :

Resourcefulness / Initiative :

Drive / Energy :

Team Player :

Likeability :

Leadership :

GOALS

What are your objectives for this position and long term career goals?

MILITARY EXPERIENCE

Have you been or are you in the military?

Will you work overtime if asked?

Yes No

How were you referred to the Company?

TERMS AND AGREEMENTS

CANDIDATE HAS AGREED TO THE FOLLOWING:

I understand that before a final job offer, I will be asked to arrange personal reference calls with former managers and others.

NOTE: All applicants will be required to complete a conviction record questionnaire and be subject to a criminal background check after a conditional offer has been made.

ACKNOWLEDGMENT OF APPLICANT

I certify that the information contained in this application is true and correct to the best of my knowledge, and understand that any false or misleading statements or material omissions, whenever discovered, regarding this application are grounds for disqualification from further consideration or for dismissal from employment.

I authorize investigation into all statements I have made on this Form as may be necessary for reaching an employment decision. I understand that I will be asked to arrange reference calls with managers I've worked for.

If employed by Premium Inc. (the "Company"), I agree to conform to the Company's guidelines and policies, and understand that my employment is at-will and can be terminated at any time, with or without cause. I also agree that only Melanie M.Y. Wong, President of the Company, has any authority to enter into any agreement to employ me for any specified period of time or to modify terms and conditions of my employment.

I consent to and authorize the Company to make a full and complete investigation of my personal or employment history and authorize any former employer, person, firm, corporation, school, credit agency, government agency, or other entity to provide the Company with any information of any sort (including fact or opinion) they may have regarding me. In consideration of the Company's review of this application, I release the Company and all providers of any information from any liability as a result of furnishing and receiving this information.

In case of termination of my employment, I will settle all open employee charge accounts in full and return all Company property in my possession, including keys, prior to my last day of work. I agree that any outstanding balance pertaining to my employee charge account and the replacement value of any Company property not returned by me may be withheld from my final paycheck.

I understand and agree that all of the foregoing terms and conditions will become part of my employment relationship with the Company if I am employed by the Company.

Name: _____

Print Name & Signature

Date